

Ponchatoula Area Recreation District No. 1

19030 Ponchatoula Park Dr.

Ponchatoula, LA 70454

Conference Room – Gym

Board Meeting Minutes

January 20, 2026

6:00pm

I. Call to Order: Terry Byers, Chairman

Meeting was called to order by Terry Byers at 6:06pm

II. Roll Call: Terry Byers (P), Christy Whitaker (arrived late 6:10pm), Marshall Graves (P), Patricia Landaiche (P), Kyle Mitchell (P)

Visitors: Wesley Fletcher, Evy Brown, Christiano Mouswaswa, Ernie Drake.

III. PARD Attorney, Ernie Drake, proposed to amend the agenda to change Executive Session Personnel to Potential Litigation.

Motion by Kyle Mitchell to Amend the Agenda. Seconded by Marshall Graves.

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

IV. Approval of Minutes: December 18, 2025 – Regular Meeting & January 13, 2025 – Special Meeting

Motion by Kyle Mitchell to approve of the minutes. Seconded by Patricia Landaiche.

Favor: 4 Opposed: 0 Abstained: 0 Absent: 1

V. Approval of Financials:

- I. Financial Reviews of Reports - December
 - a. Check Detail: General Funds
 - b. Bank Statements: Reconciliations
 - c. Financial Statements: Year-to-Date Comparisons
 - d. Profit/Loss: Year-to-Date Comparisons

Motion by Kyle Mitchell to approve the financials. Seconded by Marshall Graves.

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

VI. Public Input: None

VII. Reports

- a. Assistant Director, Tisha Smith – PARD received \$175,000 from Unlimited Play that was wired to the general fund account. PARD sent a check in the amount of \$175,000 to Swift Recreation for the deposit of the playground equipment. Work with the CPA office has begun to start closing the year 2025 and preparing for the audit. PARD began to sell season passes the week before the first game. Door fees are collected at both gym doors with cards only, **no cash**, with handheld Square POS systems. The handheld units accept chips, swipes, and tap pay. \$7,724 after fees were collected for the

first week. Scorekeepers, doors, officials & security were a total of \$3560 for the first game. The contract with Artisan Pyrotechnics for the fireworks show on Saturday, July 4, 2026, has been signed. This year is America's 250th anniversary, and PARD's 25th year of the show. Staff will start gathering ideas and planning for a special show. Board input/ideas on what they would like to see?

- b. Facility Director, Wesley Fletcher – Fletcher stated that two lawnmowers were traded n for one. All lawnmowers are the same now, which makes maintenance easier. Concession stand remodel was completed. Dead trees were removed throughout the park. Fletcher explained there was a tree at Dottolo that had to get Entergy to cut the power and was removed. Fletcher updated that the designer is waiting the architecture to stamp the Conference Room project for approval then once we approve it, it will go straight to the Fire Marshall. Current Conference Room is going to be redone but will not be at the same time as the new Conference Room project. LED sign just needs the design done then it will be good to go. Fletcher asked the board for input on the front entrance regarding the black poles and cables going down the main road entry.
- c. Sports Supervisor, DeMarquis Burise – No Report

VIII. Old Business

Terry Byers brought up rental prices, and he would like to change the pricing. He gave everyone a spreadsheet to look over and think about all the pricings that were revised in 2025.

IX. New Business

- a) Employee Retirement – Terry Byers invited a person from the company to come and explain the plan that he is looking into, but she couldn't make it. She is going to try to make it to the February meeting to explain the entirety of the plan to everyone.
- b) Board Stipend – Board agreed to table the discussion on taking the stipends instead of doing the rental stipends. Ernie stated that it would be a regular monthly meeting for the stipends, and he would find more out.

X. Executive Session – Time 6:43pm

Motion by Kyle Mitchell to go into Executive Session. Seconded by Marshall Graves.

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

Motion made by Kyle Mitchell to come out of executive session. Seconded by Marshall Graves.

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

No time was recorded.

XI. Adjournment

Kyle Mitchell made a motion to adjourn the meeting. Seconded by Christy Whitaker.

Favor: 5 Opposed: 0 Abstained: 0 Absent: 0

No time was recorded.

The meeting was adjourned.

Terry Byers, Board Chairman